



TOWN OF HOLDEN
MASSACHUSETTS
OFFICE OF THE TOWN MANAGER

Jacquelyn M. Kelly
Town Manager

December 16, 2016

TO: Board of Selectmen

FROM: Jacquelyn M. Kelly,
Town Manager

SUBJECT: *Town Manager's Update*

1. **School Zone/ Pedestrian Light – Mayo School** – The installation of a new school zone/ crossing light on Bullard Street at the entrance to Mayo School is in the current year's FY17 Capital Budget. According to John Woodsmall, DPW Director, pricing is currently being sought through the State procurement contract. We will be executing the necessary contracts in the next several days and placing the order for equipment. Once the equipment arrives, we will have a contractor ready to install the lights, assuming ground and weather conditions are favorable. Weather permitting, and once the equipment is in hand, the signs will be installed.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

- 2 **South Main Street Water Main Construction** – The contractor has continued to work on the water main replacement project and has made good progress. We expect operations to shut down for the season in the next week because the asphalt plants will be closing for the winter. Work will resume next spring, weather permitting.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

3. **Skating Rink** – Due to the drought conditions, we will not be setting up a skating rink in front of the Senior Center this year. The rink goes up every year due to the efforts of Erik Johansen and friends. However, since we are still under an outdoor watering ban, we agreed that it would be wise to forego the rink for this winter.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

4. **Recycling Education** – According to Pam Harding, the Department of Environmental Protection Solid Waste program chose the Town of Holden as one of three communities to study to determine if educational outreach could increase the efficiency of recycling. DEP

hired The Recycling Partnership to conduct a pilot program in three communities, including Holden, to determine how cost-effective public outreach is in increasing the quality of recycling.

At the end of the study, the results showed no significant increase in the quality and efficiency of recycling materials in the Holden study routes. This is likely due to Holden's high rate of efficiency prior to outreach education. The Town will continue to have recycling education materials on the Web site but not expend additional funds on a town-wide educational program.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

- 5. Holiday Business Hours** – Just as a reminder, government and Town business offices will be closed on Monday, December 26, 2016 and on Monday, January 2, 2017 in observance of the holidays. The Selectmen's next regular meeting will take place on Tuesday, January 3, 2017.

Information ☒ [X]

Vote ☐ []

Signature ☐ []

Please do not hesitate to contact me should you have questions about these matters.

Jacquelyn M. Kelly
Town Manager

Cc: Department Heads